

Safety and Education Foundation Board meeting minutes

July 9, 2024

Virtual Meeting started approximately 10AM (CDT) – ended approximately 11:10AM (CDT)

ATTENDEES:

Mark Waddell (President)	Bruce Kaufman (Secretary)	Tony Sobczak
Timm Preusser	Tim Loy	Carrie Woods
T J Shembekar (ex-officio, COPA Board)		

Absent (excused): Chuck Cali (ex-officio, Training LLC Board)

The following is a summary of the meeting events – not necessarily in the order of discussion.

SECRETARY REPORT

Minutes 06-09-2024 – the minutes from the last meeting had been reviewed by Mark Waddell, and subsequently posted online.

The SEF and Training LLC Board composition

No changes made to the current composition of the SEF or Training LLC board..

The current officers:

- President & Chair – Mark Waddell
- Treasurer – Mark Waddell (acting)
- Secretary – Bruce Kaufman

The term for Timm Preusser ended May 2024, but he remains on the board pending the election of a new member.

The Minnesota corporate information has been updated to reflect the new officers.

PRESIDENT – TREASURER REPORT

Financial Update

The 2nd quarter financial reports will be prepared and distributed to the board members via Basecamp.

The SEF 990 tax forms:

Federal has been finished and submitted.

State 990 needs final signatures of officers; and extension has been obtained, and the form will be submitted when signatures obtained.

We continue to update appropriate access and signatures to the SEF accounts.

COPA TRAINING

Video Project

LMS video launch has been very well received (over 100 enrolled in the G2 course).

It has prompted a spike in log-ins (>100 per day), with almost 600 total logged in.

This will require increasing the license number to 800 users.

The costs are relative to user numbers, so the budget for this will be adjusted.

CPPP

The one-day course in Aurora was cancelled; some of the attendees have transferred to the Sacramento 3 day course.

It has been noted that registrations for the courses does seem to be positively affected by COPA posts and mailings.

There was a brief discussion of some upcoming dates:

- Sacramento course is filling
- Migration will have 'shorter' classes
- Australia is starting to get registration (20 already)

The venues for 2025 are already being booked. Concurrently this requires defining and then placing deposits (funds)

Melbourne, Waukesha, Palm Springs (and possibly Fort Collins) have been booked.

FUNDRAISINGFundraising events

The group discussed our "Elevate 2024" campaign and Migration fundraising plans.

The ability to do live streaming during the Migration event will be investigated.

There will not be any formal fundraising or announcements at the Oshkosh Airventure COPA dinner, although multiple SEF Board members will be attending.

Letters to major donors

It was noted that our address in Donorbox will need to be updated.

In the past, donations through Donorbox prompted the SEF to send a letter to the donor; Jerry Seckler would write a personal 'thank you' to donors of greater than \$1000.

Mark Waddell will create a new letter for those major donations.

If a donation comes via a Charitable Foundation – no letter has been generated.

No further business was identified and the meeting was concluded.